



Council for Standards in Human Service Education

Assuring the quality, consistency, and relevance of human service education programs.

<http://www.cshse.org>

3337 Duke Street, Alexandria, VA 22314-5219

571-257-3959; info@cshse.org

*Elaine R. Green, EdD, HS-BCP
President
Chestnut Hill College*

*Laura W. Kelley, PhD, HS-BCP
Vice President Program
Accreditation
Univ. of Alaska-Anchorage (ret.)*

*Gigi Franyo-Ehlers, PhD, HS-BCP
Vice President Publications
Stevenson University (ret.)*

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HS-BCP
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& Midwest
Madison College (ret.)*

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Regional Director, New England
Fitchburg State University*

*Shawn Worthy PhD, HS-BCP
Regional Director, Southwest
Metropolitan State University of
Denver*

*Lori Connors-Tadros, PhD
Public Member
Rutgers University*

May 7, 2017

Sylvia Malta, Assistant Professor
Chair Human Services Program
St. Charles Community College
Department of Human Services
4601 Mid Rivers Mall Drive
Cottleville, MO 63376-2865

Re: CSHSE Accreditation: St. Charles Community College
AAS Program-Human Services

Dear Professor Malta:

As you are aware, the Council for Standards in Human Service Education met in October, 2016 to review applications including St. Charles Community College. At that meeting, the Board made the recommendation to table the Self-Study until the February 24, 2017 meeting. The Board's decision was based upon insufficient information necessary to make a decision at that time. In March 2017, the program provided additional information that was distributed to the CSHSE Board. The Board voted to accept the information and to award program accreditation for the period May 2017-May 2022. No site visit will be required at that time. However, the Board did list requirements for the next accreditation.

REQUIREMENTS FOR THE NEXT ACCREDITATION

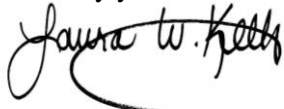
Although the program provided evidence (enrollment and graduation data), additional data needs to be added to the program website including: student satisfaction, agency feedback, enrollment trends, graduate placement data, quality improvement information, grade point average, student performance on standardized examinations such as the HS-BCP (Human Services Board Certified Practitioner) credential, program completion data, etc. NOTE: The data should be in an aggregate format and not more than two years old. Direct links to Student Achievement Indicators must be provided on the program website.

PROGRAM STRENGTHS

- a. **Program Head-Sylvia Malta:** The program head is an amazing strength to the program fulfilling many responsibilities: teaching, advising, managing field placements, and working with many community partners. Student comments reflect high regard for her teaching ability.
- b. **Community Connection:** The program is well connected to the community. During the second semester of the HMS 100: Introduction to Human Services course numerous community agencies come and discuss their agency services and career opportunities to the students. Additionally, students complete field work in a large variety of community agencies. The members of the Advisory Board appear to broadly reflect the service provided in the community.
- c. **Support by Upper Administration:** Recently the college administration has invested in the growth of the department by hiring Ms. Malta as the full time department head. She is seen as a positive investment for the institution.
- d. **Integration with Psychology and Sociology:** The Human Services program is directly integrated with Psychology and Sociology Departments. When the HS department requires a course in one of those departments they are allowed to provide input on the curriculum for the course to ensure it meet the needs of the HS students.
- e. **Articulation Agreement:** The program has articulation agreements with most of the large institutions in the St. Louis area. This is important because of the unique AA and AAS transfer rules in Missouri.
- f. **Unique Capstone:** The Capstone was designed to help students make the transition to the work environment. It focuses upon pre-professional training such as: resume writing, appropriate dress, self care, and networking.

Thank you for your interest in accreditation and I look forward to the St. Charles Community College submission for the next accreditation cycle.

Sincerely yours,



Laura W. Kelley, PhD.

Vice President Program Accreditation

Council for Standards in Human Service Education

- cc. Ms. Karen J. Jones, Dean of Arts, Humanities and Social Sciences
 Dr. John Bookstaver, VPAA
 Elaine R. Green, Ed.D., HS-BCP, CSHSE President
 Shawn Worthy, Ph.D., HS-BCP, Lead Reader
 Harold Gates, MSSW, CISW, HS-BCP, Regional Director