



# Council for Standards in Human Service Education

*Assuring the quality, consistency, and relevance of human service education programs.*

<http://www.cshse.org>

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Dr. Elizabeth Appel, Dean School of Health Science,  
Department of Human Services  
Anne Arundel Community College  
101 College Parkway  
Arnold, MD. 21012

Dear Dr. Appel:

As you are aware, the Council for Standards in Human Service Education met in October, 2016 to review applications including Anne Arundel Community College. At that meeting the Board voted to accredit the Anne Arundel Community College Human Service AAS degree program. The Board recommended approval of re-accreditation for the period of October 2016-October, 2021. No site visit will be required in 2021. The Board listed two requirements for the next accreditation which are listed in this letter (related to Standard 4a and Standard 9e). The Board also listed three reader recommendations which are not required for reaccreditation.

## **BOARD MEMBERS LISTED THE FOLLOWING INSTITUTIONAL AND PROGRAM STRENGTHS.**

1. A well prepared and complete self-study which was reader friendly.
2. The site visit was well organized and executed.
3. Faculty hold a broad range of educational backgrounds and work experience. These traits are demonstrated among full time and adjunct faculty. All faculty are highly credentialed.
4. The curriculum includes an excellent program manual, an innovated structure for internship (co-requisite courses), clearly written outcomes, and a strong emphasis on skill-demonstration.
5. The program benefits from competent and respected leadership within the program and the institution.
6. The Human Services program is strongly supported by administration.
7. The program is supported by a highly engaged and diverse Advisory Committee.
8. The program engages a broad range of internship sites and multiple articulation agreements.

**BOARD MEMBERS IDENTIFIED SPECIFIC REQUIREMENTS RELATED TO THE STANDARDS AND REQUIRED FOR THE NEXT ACCREDITATION: (10/21).**

1. Standard 4a: The program shall conduct, and report to the public, consistent formal evaluations, which determine its effectiveness in meeting the needs of the students, community, and the human services field and result in modifications to the programs as necessary. The program will demonstrate completion of all components outlined in this standard using information from the most current program review.

Requirements for next self-study: The program will demonstrate completion of all components outlined in Standard 4a.

2. Standard 9e: The program shall have adequate faculty, staff and program resources to provide a complete program:  
Specification e: Describe office, classroom, meeting and informal gathering spaces and how they meet the needs of students, faculty and administration.

Requirement for next self-study (2021) : The program will provide faculty office space that protects student confidentially and privacy and supports the faculty-student relationship unique to Human Service Programs.

**RECOMMENDATIONS RELATED TO THE STANDARDS BUT NOT REQUIRED FOR REACCREDITATION**

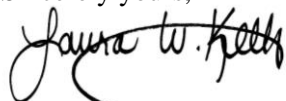
1. Standard 10d. Each program shall make efforts to increase the transferability of credits to other academic programs.
  - d. If the program grants credit for prior experiential learning, waives required credits, or allows substitution of required credits, document how the learning is substantiated and verified as equivalent to the field student hours or courses for which it is substituted.

**Recommendation:** Clarify program policy for “credit for prior experiential learning” in the next self-study.

**Recommendation:** Although all readers were impressed with the scope and dedication of the Advisory Council, adding a veteran representative may prove useful based on the large veteran population within the College and the Human Services program.

Congratulations on your successful submission and thank you for your interest program accreditation.

Sincerely yours,



Laura W. Kelley, PhD.

Vice President Program Accreditation  
Council for Standards in Human Service Education

Copy: Dr. Dawn Lindsay, President Department Chair of Human Services,  
Dr. Clair Smith, Interim Associate Vice President for Learning,  
Dr. Michael Gavin, Vice Present for Learning