



# Council for Standards in Human Service Education

*Assuring best practices in Human Service Education through evidence-based standards and a peer-review accreditation process*

<https://cshse.org>

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February 28, 2020

Mr. Anthony B. Jefferson, Sr., MA, LPC, Coordinator of Social Services  
Lehigh Carbon Community College  
4525 Education Park Drive  
Schnecksville, PA 18078-2502

Dear Mr. Jefferson:

It is my privilege to inform you that the AAS program in Human Services at Lehigh Carbon Community College has been reaccredited by the Council for Standards in Human Service Education (CSHSE) for the period of October 2019 through October 2024.

## **PROGRAM STRENGTHS**

The readers of your self-study have identified the following strengths of your program including:

- Interdisciplinary program with focused general education foundation of psychology and sociology and an integration of research, skills assessment and service learning
- Faculty and staff committed to quality education experiences with exposure to social agencies
- Students' commitment to grow personally, professionally and civically-hallmark of program
- Program partnerships and alliances with local agencies
- History of program accreditation
- Matrix adaptation-comparison of CSHSE Standards and LCCC Objectives
- Strong comprehensive curriculum and assignments
- Cultural competence as a student learning outcome
- LCCC website and resources
- Students seem well-prepared
- Service-learning component
- Program flexibility allows students to complete degree requirements
- Innovative library resources combined with technology
- Small class size
- Professional Seminar prepares students for fieldwork placement
- Off-site locations
- Administrative support
- Librarian stated that he likes working at LCCC because he sees students taking care of people in the community
- Network of former students on advisory committee as well as working and advocating in the community
- Emphasis on promoting self-care
- Students commented that Anthony Jefferson coaches them and is always there to help.

**CSHSE February 28, 2020**

- Fieldwork students talk with current students about their experiences
- Involved Career Development
- Beautiful campus and friendly environment

**The program reaccreditation is approved with no conditions.**

All readers noted that the self-study was well written and well documented, easy to navigate and comprehensive.

The reviewers would like to offer the following recommendations:

- Standard 1e: Given the declining enrollment in the HS program, holding faculty meeting with advisors to discuss the difference between SW and HS may help recruit students
- Standard 3Bb: Advisory Committee membership is well-represented by individuals from the human services field, but the meetings tend to be attended primarily by LCCC faculty and staff. Recommend attempts to re-vitalize the membership and/or change meeting times in an attempt to increase community involvement.
- Standard 10a: Limited transfer opportunities for AAS students were noted. Recommend to increase program-to-program articulation agreements and to review the General Education requirements in the AAS degree to improve transferability.

As an accredited program, the Program must regularly review information on the CSHSE website, <https://cshse.org>, for any new changes in policies and standards. Your program must use the standards that are in effect at the time when the application is submitted for the next cycle.

During this accreditation cycle, your accredited program has the responsibility to maintain active CSHSE membership each year of the accreditation cycle for the accreditation status to remain in good standing. (Membership Handbook, Accreditation and Self-Study Guidelines, July 2019, p. 7-8). Additionally, the accredited program shall ensure that the program representative contact information remains current with CSHSE and ASCENT Management, LLC and is updated as needed.

Please refer to the Board actions for maintaining accreditation in Appendix I of the July 2019 Member Handbook, pp. 97-98. Your Program must ensure that program and student achievement indicators on the CSHSE website remain accurate (within 2 years of the current academic year) and the hyperlinks remain active. The CSHSE will review this information at each board meeting, February, June, and October. Contact the CSHSE VPA or ASCENT Management, LLC if a hyperlink must be revised so that our website is current with your program information.

**As stated above, your next reaccreditation will be October 2024.** Please review information on our website, <https://cshse.org>, for any new policies and standards. A copy of this letter needs to accompany your next self-study.

Congratulations on continuing as one of our exceptional accredited programs! A formal certificate, signed by our President Yvonne Chase, will be forthcoming.

Sincerely,

*Lynne A. Kellner*

Lynne A. Kellner, Ph.D., Licensed Psychologist, V.P. of Publications and Acting Vice President of Accreditation for CSHSE

cc. Larissa M. Verta, M.S., Interim Vice President for Academic Services and Student Development, LCCC  
Ann D. Bieber, Ed.D., President, LCCC  
Dr. Yvonne Chase, Ph.D., LCSW, ACSW, President, CSHSE  
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