



Council for Standards in Human Service Education

Ensuring the quality, consistency, and relevance of human service education programs.

<http://www.cshse.org>

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June 14, 2017

Mr. Don Spears, MA, HS-BCP
Dean and Human Services Chair
Ivy Tech Community College
3100 Ivy Tech Drive
Valparaiso, IN 46383-8446

Dear Mr. Spears,

It is my privilege to inform you that the Human Services Program at Ivy Tech Community College has been reaccruited by the Council for Standards in Human Service Education (CSHSE) for the period June 2017 through June 2019. This reduced period reflects the extension that resulted from the 2015 reaccruitation date and the one year period of conditional accruitation.

PROGRAM STRENGTHS

The readers identified many program strengths as noted in the conditional accruitation letter dated March 10, 2016:

- The standardized curriculum for both degrees across regions: 1) Core courses with the same course descriptions and objectives are identical in all regions, 2) Standardized assignments/assessments in all core course across the curriculum with permission for faculty to add additional assignments
- The development of a statewide set of Program Guidelines that is used in all 14 regions and includes a “culminating project” component.
- The implementation of TSAP (Transfer Single Articulation Pathway) that allows for the seamless transfer of the AS degree to all accruited public institutions offering the BSW degree.
- The initiation of TSAP for state schools that offer baccalaureate degrees in human services
- The “Fitness for the Profession Policy” is clear and detailed.

REQUIREMENTS FOR NEXT ACCREDITATION

The following requirements must be met for your next re-accruitation in June 2019:

- **Introductory Information**
 2. b. Create and provide a table/chart with all regions and the specific degree programs offered in each region.
 5. a. Describe the physical location and characteristics of each site.
- **Standard 1.c.** Include more information in the self-study narrative about how students are informed of the curricular and program expectations and requirements prior to admission.

REQUIREMENTS FOR NEXT ACCREDITATION (cont.)

- **Standard 1.e.** Ensure demographic data about student population is included for every region.
- **Standard 1.f.** Ensure congruence between the core required courses listed in the narrative and those identified on the matrices for each degree.
- **Standard 2.f.** Ensure that the Matrix for each degree accurately reflects the required courses listed for the degree. In addition, the narrative for the Curriculum Standards must be congruent with the courses identified in the Matrix for each degree.
- **Standard 4.b.1.** Provide specific description of the ways in which the Human Services Program has improved its efforts to address what has been identified in the self-study as an area of program weakness.

ADDITIONAL RECOMMENDATIONS

In addition to the recommendations listed in the March 10, 2016 VP of accreditation letter, the following recommendation, although not required, is submitted for your consideration:

Recommendations related to the standards

- Standard 4 c 1 and 2: Ensure additional program level data is made available on the program webpage.

Recommendations not related to the standards

- Add the term “human services professional” on any assignment, course description, or Core Course Outline of Records that currently uses the term “social worker”.
- Make sure all links to websites and referenced documents work before sending the self-study to the readers.
- In the self-study address the following component of the CSHSE Policy Relating to Online Programs (Appendix L, Member Handbook): **a. 1.2.** Document how the program assures that students enrolled in the program or course are who they say they are.
- Edit the self-study for consistency of responses to each Standard. Assure that the following basic components are present:
 - a. Identify the core-required courses for all students in each degree that meet compliance.
 - b. Describe the “how” a course or courses comply by referencing and briefly describing assignments, lecture topics, grading rubrics, etc.
 - c. Provide copies of referenced assignments, etc. in an appendix for reader verification. Correlate and identify Standards and relevant Specifications in assignments/examples. State specifically in the narrative the title of the document.

As stated above, your next reaccreditation will be in June 2019. Please review information on our website, www.cshse.org, for any new policies and standards. A copy of this letter needs to accompany your narrative in the next self-study.

Congratulations on continuing to be one of our accredited programs! A formal certificate, signed by our President Elaine Green, will be forthcoming.

Very sincerely,



Winona Schappell, M.Ed., HS-BCP, VP of Accreditation

Cc: Dr. Mary Ostrye, Provost, Ivy Tech
Dr. Elaine Green, President, CSHSE
Mr. Harold Gates, Regional Director, CSHSE
Dr. Susan Andresen, Lead Reader, CSHSE