



# Council for Standards in Human Service Education

Ensuring the quality, consistency, and relevance of human service education programs.

<http://www.cshse.org>

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June 14, 2017

Lori Mettel, PhD, HS-BCP  
Program Director  
Human Services Associate Degree Program  
Madison Area Technical College  
211 N. Carroll Street  
Madison, WI 53703

Dear Dr. Mettel,

It is my privilege to inform you that the Human Services Program at Madison College has been reaccruited by the Council for Standards in Human Service Education (CSHSE) for the period June 2017 through June 2021.

## PROGRAM STRENGTHS

The readers identified many program strengths of your well established program:

- The concept of cultural competence is integrated into all aspects of the program.
- The program includes a strong and comprehensive fieldwork experience. The curriculum is structured with a high commitment to the values of active learning and immersion in real-world experiences. Students have early exposure to the field through a 45-hour services learning requirement in the first semester. The required clock hours (512) for the fieldwork component of the program exceeds the minimum requirement in the CSHSE standard for associate degree level training.
- Unique grant proposal assignment
- Unique Social Change Skills Presentation Assignment
- Great explanation of the COMPASS program and building academic foundation skills while still providing early exposure to the field.
- Strong new faculty mentoring program college-wide that supports the HUS program.
- The librarian has partnered with the program to develop a sequence of information literacy skills into three required human services courses.
- Strong alignment with the CSHSE standards in all areas
- Framework in place to support continued professional development for faculty and evaluation support that includes peer mentoring.

## REQUIREMENTS FOR NEXT ACCREDITATION

### Requirement for next accreditation:

The following requirements, related to the standards, will need to be remediated for the next reaccreditation in June 2021:

- **Standard 4b 3 and 4-** Requires a comprehensive detailed narrative on program evaluation with verifiable links to data.

**Recommendation for next accreditation:**

The following recommendations, although not required, are submitted for your consideration:

**Recommendations related to the standards**

- Standard 4 c 1 and 2: 1-. Suggest creating a PDF of human services program data to link on the Human Services webpage. Currently, employment rates, satisfaction rates, and enrollment trends are found on the program webpage. However, there was no data on agency feedback, graduate placement data, transfer, GPA, and other data found in a table submitted within Standard 1e. Consider using the data submitted in Standard 1e on your webpage.
- Standard 5e: Solidify a Fitness for the Profession policy.
- Standard 9 c: Continue to explore ways to have stronger clerical and technology assistance for the program.
- Standard 11-19: Present the reader with links to specific assignments, chapters, or rubric. This will make for clearer documentation and to locate verifiable material

**Recommendations not related to the standards**

- Self-study- The readers noted that the narrative was clear and well written; however, the navigation between the appendix and narrative was challenging for the readers. Consider creating embedded links within the narrative to the Appendix documents for an easier back and forth navigation flow for the readers.

As stated above, your next reaccreditation will be in June 2021. Please review information on our website, [www.cshse.org](http://www.cshse.org) for any new policies and standards. A copy of this letter needs to accompany your narrative in the next self-study.

Congratulations on continuing as one of our accredited programs! A formal certificate, signed by our President Elaine Green, will be forthcoming.

Sincerely,

*Winona Schappell*

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