



# Council for Standards in Human Service Education

*Assuring the quality, consistency, and relevance of human service education programs.*

<http://www.cshse.org>

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Ms. Lynanne Butler, Chair and Associate Professor  
Department of Human Services  
Metropolitan State University of Denver  
P.O. Box 173362  
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Re: CSHSE Reaccreditation

Dear Ms. Butler:

This letter is a follow-up to the November 18, 2016 letter that you received. The CSHSE Board met on February 24, 2017 to review accreditations/reaccreditations including Conditional Accreditation. of Metropolitan State University of Denver with a request for additional information. The information was provided by the posted due dates. Therefore, the program has been reaccredited from May 2016-May 2021. No site visit will be necessary at that time.

### **The following recommendations were made for the next accreditation:**

**Standard 4a:** Articulate how the student outcomes are assessed. The three rubrics presented were not yet implemented. Include HOW the rubrics, such as the writing rubric, are used.

**Standard 18:** The newly submitted HSP 2010 syllabus includes skills and theories taught in class. This should also be reflected on the matrix.

### **Additional Reader Recommendations:**

The application, narrative and matrix need to accurately and congruently reflect program information.

**READERS IDENTIFIED PROGRAM STRENGTHS, AS FOLLOWS:**

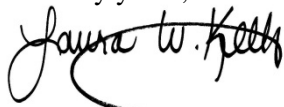
1. Impressive faculty.
2. Evidence of integration and application of NOHS Code of Ethics into curriculum.
3. Faculty are committed to teaching and invested in re-accreditation of the Human Services program.
4. A new department chair, Annie Butler appears to have faculty support and is working to develop the faculty using a team approach.
5. Students are very positive about their classroom and field placement experiences: several reported to have gotten employment after completion of their field placements.
6. Agency supervisors stated they found Metropolitan students are better prepared than students from other schools.
7. Students have a strong Human Service student organization.
8. Program has partnerships with several community agencies.
9. Active Community Advisory Group.
10. University administrators are supportive of the program.
11. The Human Services Department has a strong international program.
12. Program faculty members provide several free trainings yearly for professionals from community agencies.
13. Students report that faculty members are very supportive and encouraging of their education.

**ADDITIONAL READER COMMENTS: NOT REQUIRED BY OR RELATED TO STANDARDS**

1. Recommend students receive more information about Human Services profession such as: NOHS, regional Human Service organizations, Journal of Human Services and HS-BCP.
2. Students expressed concern over the size of student desks that are small and uncomfortable.
3. Recommend faculty roles, responsibilities and contracted positions be reviewed-especially for the field coordinator.
4. Assistance with the alignment of program and outcome assessments will be needed as the department moves forward. Technical assistance is recommended with all assessment measures. University administrators agreed to provide support on this task.
5. Site supervisors suggested that students need to build their technology capacity in working with Excel and other databases and software

**Thank you for your interest in CSHSE accreditation.**

Sincerely yours,



Laura W. Kelley, PhD.  
Vice President Program Accreditation  
Council for Standards in Human Service Education