February 24, 2018

Mary Rawls, Ph.D, Director
Human Services
Midlands Technical College
P.P. Box 2408
Columbus, SC 29202

Dear Dr. Rawls,

It is my privilege to inform you that the Human Services Program at Midlands Technical College has received initial accreditation by the Council for Standards in Human Service Education (CSHSE) for the period of October 2017 through October 2022. Based upon submitted responses to the request for additional information, the CSHSE Board approved removal of the tabled accreditation decision made at the October 2018 board meeting.

PROGRAM STRENGTHS

The readers of your self-study (SS) and the site visitors (SV) have identified the following strengths of your program including:

- Strong commitment to student success (SS and SV)
- View students as “whole persons” and advise on special needs and concerns (SV)
- Committed, diverse faculty (SS and SV)
- Adjunct faculty report feeling included (SV)
- Faculty work well together; collaborative relationship (SV)
- Strong community connections (SS); well respected within community (SV)
- The curriculum is well-rounded. Assignments encourage personal and professional growth through journaling, reflections papers and a portfolio. (SS and SV)
- Organized curriculum (SV)
- documentation for field placements encourages goal setting and reflection (SV)
- Varied placement options for students (SS and SV)
- Strong transfer opportunities for students to continue their education (SS and SV)
- Excellent job skill preparation (SS and SV)
- Clear description of methodology in the assessment plan (SS)
REQUIREMENTS FOR NEXT ACCREDITATION

The following requirements, related to the standards, will need to be remediated for the next reaccreditation:

**Standard 4 c2** The Program must ensure that the content data available for public view is accurately dated. The current content notes data for the 2017-2018 academic year; however that academic year has not concluded.

**Standard 12 c** The Program must provide evidence that knowledge and theory of changing family structures and roles is clearly evident in core course(s) curriculum objectives. Evidence of general institutional theories from a required sociology course and an instructor’s PowerPoint provides no guarantee that all students will receive the required knowledge and theories needed for compliance for this standard specification.

ADDITIONAL RECOMMENDATIONS

The following recommendations, although not required, are submitted for your consideration:

- Students report dissatisfaction with some of the rooms. In particular, they report that Room 124 has two poles in the middle that interfere with viewing and engaging in activities and that the air conditioning system is erratic. Male students report that the chairs in the testing lab at Beltline are “elementary school chairs” and uncomfortable when they are doing testing.
- We engage the school to develop some kind of interpersonal laboratory space that they could use for Interviewing, group, and family-related courses.
- We encourage the program to work with the Library staff to specialize the Lib Guide for their program.
- We encourage the faculty to continue to work with students on developing writing skills that will better prepare them for transferring to four-year institutions.
- When completing the next self-study, ensure that attachments are accessible as some of the attachments in this self-study did not open, ensure that the Matrix includes all core courses and numbers and are aligned with the self-study narrative, and ensure enough supporting evidence to document statements in the narrative.

As stated above, your next reaccreditation will be October 2022. Please review information on our website, www.cshse.org, for any new policies and standards. A copy of this letter needs to accompany your next self-study.

Congratulations on becoming one of our newly accredited programs. Your program may now use the CSHSE logo on your marketing materials. A formal certificate, signed by our President Elaine Green, will be forthcoming.

Very sincerely,

Winona Schappell, M.Ed, HS-BCP
Vice President Program Accreditation

Cc: Dr. Ron Drayton, VP Academic Affairs
    Sandra Hackley, Department Chair
    Dr. Lynne Kellner, Lead Reader
    Stephany Hewitt, past Board Member-at-Large