



Council for Standards in Human Service Education

ing the quality, consistency, and relevance of human service education programs.

<http://www.cshse.org>

3337 Duke Street, Alexandria, VA 22314-5219

571-257-3959; info@cshse.org

Elaine R. Green, EdD, HS-BCP
President
Chestnut Hill College

Winona Schappell, MEd, HS-BCP
Vice President Accreditation
Lehigh Carbon Community College
(ret.)

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Vice President Publications
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Public Member
Alabama Dept. of Mental Health

June 11, 2018

Maureen Rose, Program Coordinator
Montgomery County Community College
340 DeKalb Pike PH 202
Blue Bell, PA 19422

Dear Ms. Rose

It's my privilege to inform you that the associate degree Human Services Program at Montgomery County Community College has been accredited by the Council for Standards in Human Service Education (CSHSE) for the period June 2018 through June 2023.

PROGRAM STRENGTHS

The readers of your self-study have identified the following strengths of your program including:

- A 40-year history of excellence in the field of human services in the community and the college.
- Numerous Articulation Agreements with other schools and community partners.
- A multi-disciplinary curriculum allows faculty to teach perspectives from human services, psychology, sociology, and other social sciences.
- A large and active advisory board guides the direction of the program's curriculum and activities
- Use of the Academic Report Card gives basic and thorough information about the program's strengths and student outcomes.
- Over 4 generations of faculty who have graduated from this program are now teaching and mentoring program students

REQUIREMENTS FOR NEXT ACCREDITATION

The following requirements, related to the standards, will need to be remediated for the next reaccreditation:

Standard 7 (b): Essential program roles include administration, curriculum development and review, instruction, field supervision, program planning, program evaluation, student advising, and student evaluation. Provide:

- (2) A table matching faculty and staff positions and names with these roles.

*An organizational chart with the names of key administrators and faculty from the college was included. It did not include the roles of these people. There were also no staff members included. **Provide a table with faculty and staff from the Human Services Program and identify their roles.***

ADDITIONAL RECOMMENDATIONS

CSHSE **June 11, 2018**

The following recommendations, although not required, are submitted for your consideration:

Clarify course assignment weights: Although the syllabi are very thorough and include learning objectives, assignments, and evaluations, as well as a rubric for each course, there are no assignment weights. It is indicated that students must pass each course with a grade of C, but there are no indications of how much each assignment is worth in each syllabus. This makes grading inconsistent if instructors are not assigning the same weights to the assignments in their classes.

It was agreed by all three readers that the Human Service Interim Report from Montgomery County Community College was comprehensive, well written, easy to read, had sufficient documentation, and included changes made to the program based upon recommendations by the Council in 2013.

As stated above, your next reaccreditation with a site visit will be June 2023. Please review information on our website, www.cshse.org for any new policies and standards related to the Associate degree program. The program must also ensure that your Program and Student Achievement Indicator links on the CSHSE website remain active during this accreditation period. This letter must be submitted with your next reaccreditation self-study.

Congratulations on continuing your program accreditation and becoming one of our exemplary accredited programs! A formal certificate, signed by our President, Elaine Green, will be forthcoming.

Very sincerely,



Winona Schappell, M.Ed., HS-BCP
Vice President Program Accreditation

Cc: **Dr. Aaron Shatzman, Dean of Social Sciences**
Dr. Victoria Bastecki-Perez, Vice President of Academic Affairs and Provost
Dr. Elaine Green, CSHSE President
Dr. Susan Kinsella, Lead Reader
Harold Gates, CSHSE Board Member-at-Large