



# Council for Standards in Human Service Education

ing the quality, consistency, and relevance of human service education programs.

<http://www.cshse.org>

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June 11, 2018

Dr. Sara Mason  
University of North Georgia  
Strickland 185A  
PO Box 1358  
Gainesville, GA 30503

Dear Dr. Mason,

It is my privilege to inform you that the Human Service Delivery and Administration baccalaureate program at the University of North Georgia has been reaccredited by the Council for Standards in Human Service Education (CSHSE) for the period June 2018 through June 2023.

## **PROGRAM STRENGTHS**

The readers of your self-study have identified the following strengths of your program including:

- Commitment to applied training and academic excellence is reflected in high post graduate employment rates
- Strong service-learning curriculum
- An established chapter of Tau Upsilon Alpha
- Strong student performance pass rate on the HS-BCP exam
- Strong focus on community engagement projects
- Student teams participate in community development activities in Goa, India
- All HSDA faculty are full time and hold a PhD in their field of expertise and/or significant experience in the human services field from a variety of disciplines

## **REQUIREMENTS FOR NEXT ACCREDITATION**

**There are no conditions required for the next accreditation.**

## **ADDITIONAL RECOMMENDATIONS**

The following recommendations, although not required, are submitted for your consideration:

- *In most assignments, it appears that the department allows citations in MLA, APA, or Chicago format. Typically, Human Service programs adopt APA, as it is the discipline's default citation format. The Program may wish to consider consistency in the selection of citation format.*

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- *In most syllabi, the learning outcomes and the CSHSE Standards that apply to that course are included on the syllabi. This approach is commendable; however, it is inconsistent as some of the Standards in the narrative report did not match with the syllabi. It is recommended that the program review each standard and attach it to the course syllabi for consistency. This will help faculty to know the standards and their course outcomes more efficiently.*

The readers reported that overall the self-study was well written. The links to appendices worked very well. The Curriculum section included details for the reader to navigate through the document with ease. The artifacts provided were clear and demonstrated evidence for meeting the standard and specifications. In most syllabi, the department included specific Standards from CSHSE and specified the assignments, textbook readings, and supplemental material as evidence that the standards were addressed. The assessment and learning outcomes data and rubrics were detailed and comprehensive. The policy for Admitting, Retaining, and Dismissing students (Standard 5) was described by one reader as exceptional. Also, the Student Handbook (Standard 21) is clear, comprehensive, and includes assessment tools.

As stated above, your next reaccreditation will be June 2023. Please review information on our website, [www.cshse.org](http://www.cshse.org) for any new policies and standards related to the Baccalaureate degree program. The program must ensure that your Program and Student Achievement Indicator links on the CSHSE website remain active during this accreditation period. This letter must be submitted with your next reaccreditation self-study. A site visit will be required during the next accreditation cycle.

Congratulations on receiving your initial program accreditation and continuing as one of our accredited programs! A formal certificate, signed by our President, Elaine Green, will be forthcoming.

Very sincerely,



Winona Schappell, M.Ed., HS-BCP  
Vice President Program Accreditation

Cc: Dr. Tom Ormond, Provost & Senior Vice President for Academic Affairs  
Dr. Chris Jespersen, Dean, College of Arts and Letters  
Dr. Elaine Green, CSHSE President  
Dr. Adrienne Bey, Lead Reader  
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