



Council for Standards in Human Service Education

Assuring the quality, consistency, and relevance of human service education programs.

<http://www.cshse.org>

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June 26, 2018

Cherie Snyder, MSS, MA
Human Service Program
Allegany College of Maryland
Cumberland Campus
12401 Willowbrook Road SE
Cumberland, MD 21502-2596

Dear Ms. Snyder,

I received your letter and reviewed your request for a 6-month extension of your upcoming Interim Report and Review in June 2019. Your request is approved. Based upon CSHSE program extension policy, extensions are awarded for a one year period (Membership Handbook: Accreditation and Self-Study Guide, September 2016. p. 5). Although you only requested a six-month extension, your program has one year until June 2020 to submit your self-study. Your program accreditation cycle will remain from June 2019-June 2024 because the year extension will be included within this period of time. The program will maintain its accreditation status during this extension.

The Board meets in October 2019 and February 2020 during this extension period. Your program may also opt to submit your Interim Report, if ready, for either the October or the February meeting. Ultimately, the Interim Report must be submitted no later than the deadline for a June 2020 Board review. Please refer to page 10 in the Membership Handbook for the schedules to submit the Interim Report and request readers for CSHSE Board review.

Once you submit your application and fees, I will designate a specific Board Member-at-Large to serve as a consultant during the Interim Report writing process. If you have any general questions regarding the self-study process during this extension, please contact one of the Board Members-at-Large, who can serve as a general resource person, or me. Contact information is found on the website, <http://www.cshse.org/board.html>.

Sincerely,

Winona Schappell, M.Ed., HS-BCP
CSHSE Vice President of Accreditation

Cc: Dr. Bill Rocks, Dean of Career Education
Elaine Green, CSHSE President