



# Council for Standards in Human Service Education

*Assuring the quality, consistency, and relevance of human service education programs.*

<http://www.cshse.org>

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March 13, 2016

Ms. Tressa Arnold  
Human Services Program Director  
Central Ohio Technical College  
1179 University Drive  
Newark, Ohio 43055

Dear Ms. Arnold:

It is my privilege to inform you that the AAS Human Services Program at Central Ohio Technical College has been accredited by the Council for Standard in Human Service Education (CSHSE) for the period of February, 2016 through February, 2021.

## **PROGRAM STRENGTHS**

The readers and site visitors have identified many strengths of your program to include:

- The college has designated funds for faculty development, which is outside of the Human Services Program's budget.
- Based on industry standards and feedback from the Human Services Advisory Committee, the program has submitted a proposal to the college to secure case management software for their students.
- The entire Human Services Program is offered at 4 campuses
- Several current students and COTC alumni made a specific point to note that Human Services students receive a bachelor/master's-level education in their associate's degree program.
- Students enter their field experience well-prepared for case management tasks. They possess skills that allow them to "jump right in" and start working.

- Technology, library, and support services are more than adequate.
- Field placement sites offer students a comprehensive experience. They have very passionate site supervisors who have a great relationship with students and college faculty.

### **REQUIREMENTS FOR NEXT REACCREDITATION:**

Following are areas, related to CSHSE standards, which will need to be remediated for your next reaccreditation:

- **Standard 1.b.** Include more human services discipline-related materials as an integral part of the program, such as history of human services, the Human Services Code of Ethics etc.
- **Standard 5.d and e.** Develop policies and procedures for intervening with student behavioral issues based on the Human Services Code of Ethics and other criteria that demonstrate a student's fitness for the profession. These policies and procedures should extend throughout the student's enrollment in the Human Services program.

### **RECOMMENDATIONS, NOT RELATED TO THE STANDARDS**

These recommendations, though not required, are submitted for your consideration:

- Consider hiring staff with greater academic discipline diversity. Currently, approximately 2/3 of the faculty have a Social Work background. Hiring a more discipline diverse faculty would support a shift in identity for the program from Social Work to Human Services.
- Consider chartering a TUA Honor Society Chapter. This will also help support a shift in program identity.

As you know, your next reaccreditation will be due in February, 2021. Please include a copy of this letter with your self-study at that time. There will not be another site visit until your 2026 reaccreditation. Also, be sure to check our website for any changes before you write the new self-study.

You will be receiving a "Certificate of Accreditation, signed by our CSHSE President, Dr. Elaine Green, in the mail.

I am so pleased that your program is now one of our exceptional accredited programs! I look forward to working with you in the future.

March 13, 2016

Page 3

Sincerely,

Jacquelyn Kaufmann, M.S., HS-BCP  
Vice President of Accreditation

Cc: Dr. Elaine Green, President, CSHSE  
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