



Council for Standards in Human Service Education

*Assuring best practices in Human Service Education through
evidence-based standards and a peer-review accreditation process*

<https://cshse.org>

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June 24, 2019

Steve Kashdan
Human Services
Trident Technical College
P.O. Box 118067
Charleston, SC 29423-8067

Dear Mr. Kashdan,

It is my privilege to inform you that the Human Services AAS Program at Trident Technical College has been reaccredited with no conditions by the Council for Standards in Human Service Education (CSHSE) for the period June 2018 through June 2023, which includes the approved year extension to June 2019. The June 2023 reaccreditation will include a site visit.

PROGRAM STRENGTHS

The readers of your self-study have identified the following strengths of your program including:

- A well-structured program to maximize student learning.
- A Center for Teaching Excellence and Student Resource Center that provides training and assistance for navigating technology.
- Student Professional Development Plan has self-reflection and helps reinforce the content of courses.
- Student reflection and documentation of journey through the program in a portfolio of work.
- New Capstone Course, Personal and Professional Development
- Human Service Faculty are very active in the field both regionally and nationally
- Positive changes in curriculum based upon program evaluation data
- Standardized syllabi that include specific links to CSHSE Standards and Professional Standards
- Use of Cultivating Seeds System and RUMERTIME
- Excellent learning assignments, e.g. Disarming Anger assignment, Professional Development Plan
- Transfer agreements with Old Dominion University, Southern Wesleyan University, Eastern Tennessee State University



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ADDITIONAL RECOMMENDATIONS

The following recommendations, although not required, are submitted for your consideration during the next accreditation cycle:

- Standard 2f. Provide a Matrix mapping the Curriculum Standards and Specifications to required courses. The information provided on the matrix must clearly reflect congruence with information provided in the self-study narrative and the syllabi.

Assure a match between the courses identified on the Matrix as complying with a Curriculum Standard and its specification and the courses identified and described in the self-study narrative for that Standard.

- Standard 4 The program shall conduct consistent formal evaluative processes to determine its effectiveness in meeting the needs of the students, community, and the human services field and to modify the program as necessary.

4b1 The program shall conduct a formal program evaluation every five years. The formal evaluation shall include: student surveys, agency surveys, graduated follow-up surveys, etc.

Include student, agency, and graduate follow-up surveys as part of the formal program evaluation process.

4c1 An active link to student achievement indicators on the Program's website.

Change the title "More Information" to a title more specifically related to student/program performance outcomes.

4c2 Aggregate data as evidence of student achievement must include at a minimum: enrollment trends, retention, graduate rates, grade point average, student satisfaction, and agency feedback.

Include data on student satisfaction and agency feedback from surveys.

- Standard 5c Provide documentation of written policies and procedures describing the due process for probation, dismissal, appeal, and grievance procedures affecting students.

Identify the specific policies requested and provide active links. Avoid password protected links so Readers can easily locate the policies.

- Standard 5d Provide documentation of program policies and procedures for assessing and managing student attributes, characteristics and behaviors ("fitness for the profession") that are important for the success of human service professionals.

Refer to current program specific policies and procedures that address student's fitness for the human services profession in the narrative. Include the use of the Professional Standards Ratings document included in each core human services courses as part of the policy/ies.

- Standard 8 Cultural Competence: The program shall foster the development of culturally competent professions through program characteristics, curriculum, and fieldwork.



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Create a policy or procedure for faculty and staff to document that they have participated in cultural competence training.

- Standard 12b Changing family structures and roles, Standard 12d An Introduction to the organization structures of communities, Standard 11c How public and private attitudes influence legislation and the interpretation of policies, Standard 14c Upholding confidentiality and using appropriate means to share information, Standard 16c1. Intake Interviewing

Ensure that the narrative for all the curriculum standards is congruent with the courses listed in the Matrix and that all embedded links to documented evidence are available, working, and linked appropriately. Ensure that the editing of the self-study links correctly to documents, and provides consistency among the writing format and style.

The readers felt that this program is organized, reflective, and prepares students for the workforce or further study. The program appears to have some resilience and determination in the face of decreasing enrollments. The Human Services courses provide wonderful opportunities for student growth. The articulation agreements with three senior institutions is to be commended.

As stated above, your next reaccreditation will be June 2023. Please review information on our website, www.cshse.org for any new policies and standards. A copy of this letter needs to accompany your next self-study.

During this accreditation cycle, your accredited program has the responsibility to maintain active CSHSE membership each year of the accreditation cycle for the accreditation status to remain in good standing. Additionally, the accredited program shall ensure that the program representative contact information remains current with CSHSE and is updated as needed. Your Program must also ensure that program and student achievement indicator links on the CSHSE website remain accurate and active. Contact the CSHSE VPA or ASCENT Management, LLC if a CSHSE webpage hyperlink must be revised. Student Achievement Indicator data that is made public must remain current (within 2 years of the current year). Please refer to the most recent CSHSE Member Handbook: Self-Study and Accreditation Guide for the most current policies and procedures.

Congratulations on continuing as one of our accredited programs! A formal certificate, signed by our President Elaine Green, will be forthcoming.

Very sincerely,

Winona Schappell,
CSHSE Vice President of Accreditation

Cc: Dr. Janet Utsey, Dean Public, Professional, and Legal Studies
Dr. Catherine Almquist, Vice President of Academic Affairs
Dr. Elaine Green, CSHSE President
Dr. Julia Bernard, Lead Reader
Dr. Nicole Jackson-Walker, CSHSE Board Member at Large