



# Council for Standards in Human Service Education

Assuring best practices in Human Service Education through evidence-based standards and a peer-review accreditation process

<https://cshse.org>

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February 28, 2020

Ms. Lisa Nelligan  
Human Services Department Chair  
Central Carolina Technical College  
506 N. Guignard Drive  
Sumter, SC 29150

Dear Ms. Nelligan

It is my privilege to inform you that the Human Services AAS Program at Central Carolina Technical College has received its initial accreditation by the Council for Standards in Human Service Education (CSHSE) for the period of February 2020 through February 2025.

## PROGRAM STRENGTHS

The Readers and Site Visitors of your program's accreditation review have identified the following strengths of your program:

- |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Standard 1 | The student body is primarily "nontraditional" and yet form a very cohesive community.                                                                                                                                                                                                                                                                                                                                                                                                   |
| Standard 2 | The program has a strong curriculum which prepares students for employment in the field of Human Services. The program is on the forefront of addressing mental health issues throughout the college and community at large, offering Mental Health First Aid training to students, faculty from other disciplines, staff, and community members.                                                                                                                                        |
| Standard 3 | Articulation agreements are in place with neighboring 4-year institutions and a representative from a 4-year institution participates on the advisory board. The program offers strong and amazing fieldwork placements. The alumni base wants to stay involved and continue to help others. The program exhibits growth potential, especially through certificates for alumni and agency supervisors; and cross discipline work between the Human Services program and Nursing program. |
| Standard 6 | Faculty lead the students through the advisement process from start to finish and serve as great role models for the students.                                                                                                                                                                                                                                                                                                                                                           |
| Standard 8 | The HELP (Human Services, Encouragement, Learning, and Personal Growth) student services organization, which began in 2017, is very active and has a visible presence in the community. Cohorts allow students to get to know one another and help each other. There is a family mentality of "no one left behind."                                                                                                                                                                      |

## REQUIREMENTS FOR NEXT ACCREDITATION

The CSHSE Board has approved this initial accreditation with no conditions. The program demonstrated compliance with all program and curriculum standards.

## ADDITIONAL RECOMMENDATIONS

The following recommendations, although not required, are submitted for your consideration:

- As the program grows, there should be consideration for additional faculty and placement coordinator.
- The program should consider using the institution's marketing resources to promote the program and the program's interface with the local community.
- The program should consider using technology within the curriculum to match the use of technology in employment settings, e.g. teaching documentation skills.

The readers reported that the self-study was well written and easy to read. There was comprehensive supportive evidence for almost every standard. The questions were answered clearly and concisely.

As an accredited program, the Program must regularly review information on the CSHSE website, <https://cshse.org>, for any new changes in policies and standards. Your program must use the standards that are in effect at the time when the application is submitted for the next cycle.

During this accreditation cycle, your accredited program has the responsibility to maintain active CSHSE membership each year of the accreditation cycle for the accreditation status to remain in good standing. (Membership Handbook, Accreditation and Self-Study Guidelines, July 2019, p. 7-8). Additionally, the accredited program shall ensure that the program representative contact information remains current with CSHSE and ASCENT Management, LLC and is updated as needed.

Please refer to the Board actions for maintaining accreditation in Appendix I of the July 2019 Member Handbook, pp. 97-98. Your Program must ensure that program and student achievement indicators on the CSHSE website remain accurate (within 2 years of the current academic year) and the hyperlinks remain active. The CSHSE will review this information at each board meeting, February, June, and October. Contact the CSHSE VPA or ASCENT Management, LLC if a hyperlink must be revised so that our website is current with your program information.

As stated above, your next reaccreditation review will be February 2025. This will be an Interim Report and Review which does not include a site visit. **A copy of this letter needs to accompany your next Interim Report (self-study).**

Congratulations on becoming one of our accredited programs! A formal certificate, signed by our President, Dr. Yvonne Chase, will be forthcoming.

Very sincerely,



Winona Schappell, M.Ed., HS-BCP, Vice President of Accreditation

- cc. Myles Williams, Vice President of Academic Affairs  
Pam Dinkins, Dean, Division of Business and Public Service  
Dr. Yvonne Chase, CSHSE President and Lead Reader  
Dr. Susan Kinsella, Board Member-at Large